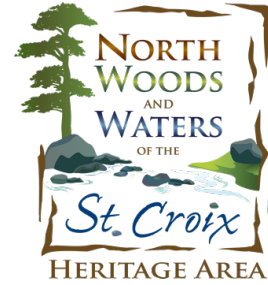


North Woods and Waters of the St. Croix Watershed Heritage Area unites the people to promote the Natural, Cultural and Historic resources we share.



<b>Executive Committee Meeting Date, time, location</b> May 9, 2024 Zoom 3:00 pm ZOOM		
<b>Attendance</b> Marty Harding, Nancy Hoffman, Jason Laumann, Lynne Moratzka, Monica Zachay		
<b>Guests</b>		
<b>Absent:</b> Melanie Kleiss		
<b>Call to order</b>		<b>3:09 am</b> co-chair Jason Laumann
<b>I. Agenda Review/ Motion to accept Marty, Second Jason CARRIED</b>		
<b>II. Secretary Report</b>		<b>March 14, 2024</b> minutes Lynne Moratzka
<b>MOTION TO ACCEPT</b> with edit to remove Julie Smendzuik-O'Brien from absent as she is not a member of the Exec. Comm. and change roster language; also to change roster to include Cleo and Dennis White as Advisors Marty; <b>SECOND:</b> Jason; <b>CARRIED</b>		
<b>III. Board Handbook</b>		
Defer to next Exec. Comm. meeting		
<b>IV. Treasurer Report/Financial Position</b>		
<u>As of May 9, 2024 :</u>		
Approx \$ 54, 000.00 on hand; need report on Pollinator grant		
Soon to be approx \$74,000.00 with \$20,000.00 designated for Artist in Residence		
<u>Membership &amp; Donors</u>		
Fundraising team met; draft membership document to Catch-a-Fire for input; and possible help. We have the proper soft-ware for tracking gifts and reoccurring donations		
2023 IRS 990 due May 15, asked for extension, now due November 15		
2022 errors, will prepare an amendment		
Launch at June 13 event with goals and hand-outs, annual report		
Board asked to approach and invite using materials prepared by Monica		
Blandine Fdn. Grant , not approved this round		
Hugh J. Anderson, met, not heard yet		
Bremer we do not meet requirements		
Mardag declined		
<u>Executive Position</u>		
Due to reality of finances, ED Monica will go to ¼ time for the next 6 months; she has accepted a part time position with Adult&Teen Challenge a Foundation and Grants manager		
Alyssa will handle minutes and agendas		
Discussion regarding hiring Grant Writer; no conclusions or actions		

<p><b>V. Strategic Planning and Organizational Development</b></p> <p>This needs to continue in a formal way at the October Board meeting/retreat  Emphasis on grants that fit NWW  Involve Gary Kelsey for Board training, Consultants in Service program (free)  Review/revise Board members role in fund raising  Suggest a live meeting Sept. 12 for this Monica to arrange</p>	<p><b>Jason</b></p>
<p><b>VI. June 13 Event 45<sup>th</sup> Parallel, New Richmond</b></p> <p>As of May 9 8 registered guests  Reminder to Board to use invitation prepared by Monica and send to potential guests.</p>	<p><b>Monica</b></p>
<p><b>VII Committee Reports/Discussions</b></p> <p><b>Finance</b>  Attached Budget vs Actual, Jan- April 2024  Need grants to accomplish budget</p> <p><b>Development and Fundraising</b>  Multiple grants in progress of writing for Spring/Summer  2023 IRS 990 due May 15, asked for Nov. 15 extension  2022 errors, will prepare an amendment  Launch at June 13 event with goals and hand-outs, annual report  Board asked to approach and invite using materials prepared by Monica  Blandine Fdn. Grant , not approved this round  Hugh J. Anderson, met, not heard yet  Bremer we do not meet requirements  Mardag declined</p> <p><b>Programs and Projects</b>  No report</p> <p><b>Communications, Education and Outreach</b>  Monica has accepted several speaking opportunities with Rotary and Chamber of Commerce, partnering with Chisago County on June exhibit “We Are Water”  Marty and Gayle have commitments for display/info tables this spring, early summer</p> <p><b>Economic Impact Team</b></p>	<p><b>Nancy</b></p> <p><b>Monica</b></p> <p><b>Nancy/Monica</b></p>
<p><b>VIII Executive Director report</b></p> <p>Need to prepare a revised budget to reflect ¼ time for Monica, based on current P&amp;L and grant application responses.  Discussion regarding ED now ¼ time; decision to NOT release PR at this time</p>	<p><b>Monica/Nancy/Jason</b></p>
<p><b>Next meeting date May 9 2024</b></p>	
<p><b>Adjournment Motion Nancy, Second Marty 4:17 pm</b></p>	

Respectfully Submitted

Lynne Moratzka  
Board Secretary

**2024 Meetings: via ZOOM 3:00 – 4:30 pm**

July 11

September 12

November 14